

Holy Trinity Greek Orthodox Church

Parish Council Meeting

Wednesday, June 12, 2013

(corrected July 1, 2013)

Call to Order: President Mark Langford called the meeting to order at 7:05pm. Fr. Paul led us in Prayer.

Members Present: Fr. Paul Christy, Toula Capetanos, John Fakiris, Foti Fotiou, Penny Gallins, George Kapetanakis, Mark Langford, Evan Bundros, Meg Economy, David Ford, Frances Mathes, Helen Perros, Dr. Connie Kledaras and Greg Delage.

Members Absent: Dr. Risa Poniros and Nik Kamilaris.

Reading of the Minutes: There were several corrections to the minutes as emailed by Meg. George had a question on page 2, regarding St John the Merciful, that he concluded from the Metropolitan's recommendation (that the ministry be set up as a 501(c)3), that we are no longer involved with St. John the Merciful Ministry. Fr. Paul responded that we potentially can be more involved since the Metropolitan also encouraged Deacon Gavriilo to serve as Chairman of the Board of the ministry, and to have a Board of Directors which could include a number of us. We discussed sending in the HT liability account earmarked for the ministry. Penny clarified that PC minutes are not edited for comments by the exec. committee. An update from Mark followed, that the check has been cut for St. Johns. It was noted that adjournment of the special meeting May 28th did not require a second. A motion to approve the minutes was made by David, seconded by Frances. All approved, motion carried.

Treasurer's Report: David reported on emailed financials, and offered to do budget review on a quarterly basis, rather than monthly. He asked for approval on providing just a monthly executive summary, profit & loss report, and a balance sheet. YTD we're about \$7000 over budget. David thinks we need to do a better job of keeping the parish informed on paying our monthly bills, awareness of our operating revenues. He stated that nothing is out of the ordinary with P&L and balance sheet for May. George asked about money held in restricted funds. David explained about cashiers checks issued for the Christy's moving expenses, about \$12,000.00 total. George made a motion to approve the additional \$2500 funds to cover the moving expenses, and David seconded. All approved. Fr Paul asked about the Archdiocese Pension Fund, and suggested we adjust that amount from \$1000 to \$500. Some discussion followed, a motion to accept the Treasurer's Report was made by Meg, and seconded by Helen. All approved, motion carried.

Parish Business:

a. Sale of Tooze Townhome: David updated us on negotiations with Soraya, stating that she accepted our counter offer from the May 28th meeting. He has contacted another attorney to handle the closing independently. Her funds will become available on June 24th, and her intention is to make a \$9000 deposit as earnest money. The written contract is in process, with closing date set for Monday, July 15th. Holy Trinity will need to pay the outstanding taxes estimated @ \$1000, plus the cost of deed stamps estimated @ \$180, but we don't anticipate any additional fees. David asked if we will need another special meeting, and how we authorize signing? He expects the closing attorney would need a document from the PC exec. committee authorizing signatures for the deed execution. Mark asked that we have another special meeting for the PC to review the contract and discuss it, and he will notify us accordingly. David expects the contract to be ready in the next day or so, and a meeting will be called to review it when it is signed by Soraya.

b. Investment of funds from Tooze estate: David discussed the different accounts we have, and the earning potential available. He suggested we convert the Paragon (#1135) checking account to a money market account, to accrue roughly \$1400 more per year in earnings. Some discussion followed. David made a motion to convert the account, seconded by John. All approved, motion carried.

c. Tooze estate: David & Fr Paul met with the estate attorney last week, and they're almost done with the paperwork required prior to finalizing the estate next January. They reviewed the bills to the estate, learned that the final distribution should be around \$300,000, bringing the full value of Athena's gift to Holy Trinity close to \$850,000.00. Because it is too much money to hold in low interest-bearing accounts, David suggested we

should hold the funds in a way to accrue the highest interest rate. The money is currently held in our Paragon checking account. Some discussion followed on various investment accounts available to us, including CDs, money market accounts, no risk accounts, and temporary holding funds. We agreed that someone needs to do the legwork on this, to find the best rates. George volunteered to research this prior to the next PC meeting, which will be scheduled to review the townhome contracts.

d. Agenda for the General Assembly: Following a brief review by Mark, Toulia requested a mention of the archdiocese assessment be made.

e. By-Laws: David reported that there have been no comments thus far on the proposed changes to our By-Laws. Mark suggested that a one page summary of just the changes would be helpful. We discussed including this in a bulletin in a couple of weeks, just prior to the General Assembly. The main by-laws change will be in our voting procedures. Connie questioned a page 12 item about vacancies on the PC, and suggested the procedure needs to be included (in past the PC has asked the next candidate in line to step up and serve). He will meet with David following tonight's meeting to re-work this section.

f. Office furniture donations: Mark reported that all items used in the office update have been donations so far.

g. Potholes on French Drive: Mark has contacted both the city/state regarding needed repairs on paving. George said the legislature has recently eliminated all expenditures for secondary roads. Some discussion on contacting officials followed, and George offered to share his contact info with us, so we can all contact the correct officials.

Comments: Fr. Paul shared that our shared Pentecost evening service with St. Barbara's will need light refreshments following the service, to foster goodwill between the communities. He also asked for all of us to reconsider attending Clergy-Laity Congress, and Mark offered to revisit his schedule.

Old Business: Toulia brought up two items: first was ordering candles. Toulia will meet with Penny to compare pricing and make a decision. Secondly she asked for an update on the Krantz event, and Meg reported that the event, though small, basically broke even, thanks to several monetary gifts.

New Business: We had some discussion on the PC duty roster for this week and weekend, and needs for weddings and baptisms. All PC members need to make sure that alcohol not be allowed by wedding parties into the facility. John commented, since we have no Sunday School right now, we should all double-check that the education wing is clear prior to locking up.

George recently spoke with Chris Pappas regarding cameras, speaker system, etc. for our sanctuary. All agreed we need to ask him make a report to the PC and put it on our next agenda. Toulia mentioned donation of icon by Nadia from the Archbishop of Armenia to our church, and that it needs to be sited more visibly. Discussion followed on an Archive committee, needful for aesthetics. There have actually been 3 icons donated by Nadia. Mark suggested we ask Matina Costakis to be on Agape Committee, assuring that all gifts to Holy Trinity be preserved properly. Some discussion on nametags for PC members, and we decided to leave this on the table for next year's PC members. Mark mentioned a recent request for summer hours, and Penny stated that beginning the Liturgy at 10am was actually summer hours. Because everyone liked it so much, we set this for our year round schedule. No consensus to change hours at this time.

Kelly just learned that our irrigation system is required to have a back-flow preventer. She requested two estimates, which came in around \$2500. Mark will ask Brian Schwartz for an opinion. We should rely on his advice, and take money out of #1125 Property and Facility Maintenance fund to cover the expense. A motion was made by George to approve up to \$2600 for this purpose, and seconded by David. All approved, motion carried.

Adjournment: A motion to adjourn was made by Meg, seconded by Helen.

Closing Prayer: Fr. Paul led us in prayer. The meeting was adjourned at 8:24pm.

Respectfully submitted, Meg Economy

Next Parish Council meeting is scheduled for Wednesday, July 10, 2013

_____ Mark Langford, Holy Trinity Parish Council President

_____ Father Paul Christy, Holy Trinity Protopresbyter

_____ Meg Economy, Holy Trinity Parish Council Secretary