



A motion was made to approve spending \$55,729 from the 2014 Festival funds for the freezer expansion by Harry Costa and seconded by Dean Economy. The majority approved, motion carried.

Chris Pappas also presented a proposal to begin design of the full kitchen renovation. The kitchen renovation would need to be completed so it does not interfere with festival baking or the Philoptochos Bake Sale. He presented the following cost breakdown for design services:

<b>Kitchen Expansion Project - after the Festival</b>				
<b>Design Services</b>				
Architectural - Maurer Architecture	\$ 5,000			
Plumbing, HVAC and Electrical - Engineered Designs	\$ 4,500			
Structural Engineer - GeoTechnical Engineers	\$ 1,500			
<b>Total for Design</b>	<b>\$ 11,000</b>			
10% contingency	\$ 1,100			
<b>Total for Design with contingency</b>	<b>\$ 12,100</b>	Funded by Festival Sales		

A motion was made to spend \$12,100 for design services of the kitchen renovation project by Dean Economy and seconded by Mark Langford. The majority approved, motion carried.

**Building Committee Update:** George Pappas and Chris Pappas provided the following timeline/update from the Building Committee:

January 2015

- Proceeded with identifying 7 local (Raleigh and Charlotte) architects and 5 nationally known Orthodox Church consultants to work with the local architects.

February 2015

- After a review of the 7 local architect qualifications submitted and reference checks, the list was narrowed to 4 firms - Two from Raleigh and two from Charlotte.
- Four architectural firms made presentations and fee proposals to the Father Paul, the President of the Parish Council and the Building Committee. All four firms selected CGP Architecture from Detroit, Michigan as their Orthodox Church consultant.

March 2015

- Two Raleigh architects, after two tie votes, were asked to come and just chat with the HTGOC team in hopes of breaking the tie.
- CGP Architecture was invited by the Building Committee to meet the HTGOC team and the two architects to discuss design and professional relationships. They were here on March 15 and 16.
- After the "chat sessions" Maurer Architecture from Raleigh was selected as the lead local architect and is currently working on an agreement with CGP Architecture. Maurer Architecture is the architect of record for All Saints Antiochian Orthodox Church here in Raleigh.

Next Steps...

May-July 2015

- Begin one hour Town Meetings here at Holy Trinity twice a month to update newcomers and interested parties to the building program. One to be mid-day and one to be in the evening with babysitting service provided.

April - July 2015

- Execute the contract with Maurer Architecture
- Identify the four local general contractor candidates to serve as the building partner for the project. They will provide estimating services from the beginning to keep a handle on the budget as the design progresses.
- Address closing French Drive with the City of Raleigh
- Determine the cost of relocating French Drive and related work, as an option, only if necessary.
- Prepare the Request for Proposal and contract form for the general contractor candidates to complete and present formally to the HTGOC team.

August-September 2015

- Site studies after resolution of French Drive issue.
- Presentation to the General Assembly as to the best site and reasons why chosen
- September 2015 - Finance Committee to provide Bldg Committee with total funds available for the new sanctuary with connecting link and existing sanctuary to chapel and offices.
- October 2015 - Review 2008 Space Programming and Begin Master Planning based on funding report

Capital Campaign Funds needed to address action plan from April to October:

Civil Engineer	\$ 7,000
Surveyor	\$ 5,000
Maurer Architecture	\$ 8,000
CGP Architecture	\$20,000
Holy Trinity contingency	<u>\$ 5,000</u>
<b>Total</b>	<b>\$45,000</b>

A motion was made to spend \$45,000 from capital campaign funds to address the action plan from April to October 2015 by Mark Langford and seconded by Mary Wehbie. The majority approved, motion carried.

**New Business:** Sydney Langford reported that Jane Tzilvelis will be full time in the church office as a paid employee.

Father Paul led us in a closing prayer.

The meeting was adjourned at 2:10pm.

Respectfully submitted,



Joanna Biliouris